

## **Service Agreement**

In order to establish and maintain a clear line-of-communication between Fremantle Speech Pathology Services Pty Ltd (FSPS) and parents of children that receive school-based services, a document outlining the terms and conditions of the service delivery has been developed.

FSPS strives for transparency regarding the nature of the therapeutic relationship to ensure that roles and responsibilities of both parties are clearly defined.

Should you agree to engage in school-based therapy for your child, you will enter an agreement with Fremantle Speech Pathology Services. Regardless of the location, students at the school are treated as private clients and subject to the same terms and conditions as 'in clinic' sessions. This means all communication is to be directed between the parent and the therapist with no expectation for teachers to inform the therapist of possible non-attendance due to timetable clashes. We are not employed by schools, however they have kindly welcomed our therapists in order to provide private sessions for those children that cannot attend the clinic during work hours. This is a beneficial arrangement, especially for parents with busy schedules who are unable to attend clinic-based sessions.

## **Cancellations**

The therapists at the school are typically fully booked and have carefully arranged their schedules to best suit individual students and classroom schedules. Therefore, when a child is not present at the time of their session (and no message has been sent to the therapist by the parent), the session is classed as a "missed session", which cannot easily be rescheduled on the day. Just as it would be at the clinic, a session not attended by a child (and without prior notice) is considered a cancellation – and as such, is subject to a full cancellation fee (as outlined in the Cancellation Policy).

To avoid this situation, SMS reminders are sent to parents 2 days prior to the session, with the date and time of the session specified. If there is a school event that may prevent a child from attending their scheduled session, therapists need to be informed by parents at least 24 hours prior so a plan can be made for the child to attend the session (e.g. by leaving the event and meeting the clinician at reception), or cancelling the appointment with appropriate notice. Events

that may result in a missed session include, but are not limited to swimming carnivals, masses, photos, excursions, performances and assemblies.

It is not the responsibility of the school to inform the therapists of internal events that may hinder scheduling of speech therapy appointments. Parents must do this.

We also ask that parents sign a cancellation policy outlining the terms of attendance.

### **Fee Schedule (as of July 18<sup>th</sup> 2022)**

As external providers, therapists charge a session fee direct to parents, which covers the time spent providing intervention directly to the child.

We endeavour to keep prices as low as possible and have not increased fees for our school-based services for over 3 years. The new fees are still well below clinic prices, and we guarantee they will remain at this level until July 2023.

#### **Individual sessions:**

45 minutes \$117

30 minutes \$90

Assessment prices vary a lot depending on the nature of the student's difficulties; a quote can be provided after discussion with the therapist.

These prices apply to direct services and include preparation for the session, engagement in the session and follow-up reporting of the student's performance in the session as well as a brief email to parents outlining the nature of the session (to which teachers can be copied into)

## **Indirect Service fee Schedule**

We know that in some instances, additional indirect services are requested such as :

- IEP development
- Teacher meetings
- Consultation with Psychologist
- Treatment summary / progress updates
- Liaison with other professionals
- Letters of support
- Additional resource development / holiday packages

These indirect services will be charged at \$90 per hour. If you require the therapist to engage in an indirect service, please email her with the nature of your request and she will provide you with an estimate of costs before commencing the service.